**Snippets Bulletin** – 19 June 2019

Do you need help to apply for any of these opportunities? If so, please phone 01506 434249, or call into Skills Development Scotland, Cairngorm House, Almondvale Boulevard, Livingston to arrange an appointment.

This bulletin is usually updated on a weekly basis, which means that recruiting companies can take off vacancies and add new ones in between issues, so please use this bulletin for information only.

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| New! Business and Administration Apprenticeship, Scottish Parliament, Edinburgh - <http://bit.ly/2FhIm6v>. Closing date 28 June. |
| New! Apprentice Autocare Technician, Kwik Fit, Corstorphine Road, Edinburgh - <http://bit.ly/2L0HOWb>   * Apprentice Autocare Technician, Kwik Fit, Livingston - <http://bit.ly/2WTkm4o> |
| New! Customer Service Assistant Apprentice, Lloyds Bank, Edinburgh - <http://bit.ly/2WRXySk>. |
| Re-advertised! Store Associate, Linlithgow Kid’s Branch, Barnardo’s (21 hours) – <http://bit.ly/2MTCiqY>.  Closing date 20 June. |
| Closing soon! Stockroom Assistant, British Heart Foundation, Livingston (35 hours) - <http://bit.ly/2FhGOJr>.  Closing date 20 June. |
| Trainee Administrator, Window Supply Company, Houstoun Industrial Estate, Livingston  The role would be emailing purchase orders to suppliers, checking order confirmations, receiving and checking delivery notes and matching with supplier invoices. This role would be suitable for a school leaver who wants to work within an office and is willing to come in and start within a junior role. They will also be required to have a good telephone manner as there will be occasions when they may be required to answer telephone calls.  To apply, applicant should send their CV to [dorothy@windowsupplycompany.co.uk](mailto:dorothy@windowsupplycompany.co.uk) |
| New! Team Member, Greggs, Broxburn (16 hours 12 – 5.30pm including rotational weekends) - <http://bit.ly/2WQ2mI4> |
| New! Next, Livingston currently has the following vacancies:   * Sale Support Team – various hours, Livingston Clearance - <http://bit.ly/2KXIlbj> * Sale Support Team – various hours, Livingston - <http://bit.ly/2FhLcbn> * Sales Consultant (permanent) – 22 hours, Livingston - <http://bit.ly/2Xkx5fD>. Closing date 22 June. * Sales Consultant (temporary) – 12.75 hours, Livingston - <http://bit.ly/2WRzuiI>. Closing date 22 June. |
| New! Dobbie’s Garden Centre, Livingston has the following opportunities:   * Retail, Foodhall and Deli Expert (30 hours) - <http://bit.ly/2KS8LLI>. Closing date 26 June. * Restaurant Customer Adviser (12 hours – seasonal / temp) - <http://bit.ly/2WMFXvc>. Closing date 23 June. |
| New! Wagamama Livingston has the following vacancies:   * Front of House Team Member - <http://bit.ly/2RnTbbH> |
| Historic Scotland has the following vacancies:   * New! Admissions Assistant, Edinburgh Castle, 29.6 hours - <http://bit.ly/2x3noUl>. Closing date 26 June. * New! Retail Sales Assistant, Edinburgh Castle, 37 hours - <http://bit.ly/2wY07Da>. Closing date 26 June. * New! Retail Sales Assistant (seasonal), Edinburgh Castle, 37 hours - <http://bit.ly/2XgHxVL>. Closing date 26 June |
| Hire Desk Apprentice, A-Plant/Opti-cal Survey Equipment, Houstoun Industrial Estate, Livingston - <http://bit.ly/2QbZlvj>. Closing date 31 August. |
| Hire Desk Apprentice (Business Admin), Jarvie Plant, Bankhead, Edinburgh - <http://bit.ly/2GHYf5U>   * Plant Workshop Apprentice Fitter, Jarvie Plant, Bankhead, Edinburgh - <http://bit.ly/2XUNbt0> |
| Apprentice Warehouse Operative, Kloekner Metals UK, South Gyle, Edinburgh - <http://bit.ly/2VePN7C> |
| BT plc is currently recruiting for the following apprenticeships:  (scroll down on the engineering page to get to these apprenticeships)   * Power Planning Engineer, Edinburgh - <https://bit.ly/2DQiH64> * Electronics Engineer, Edinburgh, Glasgow and Hawick - <https://bit.ly/2DQiH64> * Field Engineer, Glasgow and Stirling - <https://bit.ly/2DQiH64>   (scroll down on the IT page to get to these apprenticeships) -   * Networks Higher Apprentice, Edinburgh - <https://bit.ly/2r9UCxY> * IT Consultant, Glasgow - <https://bit.ly/2r9UCxY>   (scroll down on customer experience page to get to these apprenticeships) -   * Customer Service – mobile delivery, Glasgow - <https://bit.ly/2oRrEBO> * Customer Service (B2B), Glasgow - <https://bit.ly/2oRrEBO> |
| Fast Fit Apprentice, National Tyres and Autocare – National campaign including Livingston, Edinburgh Ferry Road and Falkirk - <https://bit.ly/2UDpKnb>. |
| Dalmahoy Hotel and Country Club currently has openings for:   * Pastry chef, chef de partie, reservations agent and kitchen porter. <https://bit.ly/2z8ldm5> |
| Norton House Hotel and Spa, Newbridge currently has the following vacancy:  Kitchen Porter - <http://bit.ly/2X8UjST>  New! Health Club Receptionist (part-time) - <http://bit.ly/2ZBn2jN>  New! Room Attendant (casual) - <http://bit.ly/2WS9PX6> |
| Aldi currently has the following vacancies in West Lothian;   * Store Management Apprentice opportunities in Bathgate, Linlithgow and Whitburn - <https://bit.ly/1C4qzdS> * New! Career Starter – Stores, Livingston and Whitburn - <http://bit.ly/2x1u19A> * Store Assistant, Bathgate - <https://bit.ly/1C4qzdS> |
| Holmes Care Group is currently looking to fill the following vacancies at Heatherfield in Armadale:   * Care Assistant (various hours) - <http://bit.ly/2WSK6ci>. Closing date 7 September. * Care Assistant (40.25 hours) - <http://bit.ly/2KZDBSB>. Closing date 4 December 2019. * Kitchen Assistant (18 hours) - <http://bit.ly/2KxMJyD>. Closing date 31 October. * Laundry Assistant (16 hours - <http://bit.ly/2IZuz5E>. Closing date 31 October. |
| Lifetime Training currently has the following vacancies:   * Bar and Waiting Apprentice, Stonehouse Pizza and Carvery, Brucefield Farm, Livingston - <https://bit.ly/2COGT5n>. Closing date 17 June 2019. |
| McDonalds has the following vacancies:   * Staff Member, part-time Livingston Mall (Centre) * Delivery staff, Almondvale Avenue * Staff Member, part-time Livingston Designer Outlet * Customer care assistant, Newbridge Roundabout (30 hours) * Staff member, Newbridge Roundabout (30 hours) * Staff member, part-time, Newbridge Roundabout * Full-time and part-time car park maintenance person, Newbridge Roundabout * Full-time crew members, Bathgate   <https://bit.ly/2lRWBDT> |
| Whitbread has the following vacancies in West Lothian - <http://bit.ly/2IRxe2P>:   * Team Member – kitchen, Beefeater * New! Team Member, bar, Beefeater * Team Member – restaurant, Beefeater * Weekend Breakfast Chef, Beefeater * Grill Chef, Beefeater * New! Part-time Kitchen Team Member, Beefeater |
| Trainee Butcher/Trimmer, AK Stoddarts, Broxburn - <https://bit.ly/2OWBpLH>   * New! Packing Operative - <https://bit.ly/2OWBpLH> |

[www.apprenticeships.scot](http://www.apprenticeships.scot)

See below *a selection*of the opportunities currently advertised on the [www.apprenticeships.scot](http://www.apprenticeships.scot):

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| Closing date extended! IT Customer Service, ATOS, Livingston - <http://bit.ly/2YW8ZVZ>. Closing date 11 August. Training provider is QA. |
| Closing date extended! Light Vehicle Technician, Bathgate - <http://bit.ly/30JmIkF>. Closing date 28 June. Training provider is GTG. |
| Closing date extended! Light Vehicle Technician, Broxburn - <http://bit.ly/2QsD2RR>. Closing date 28 June. Training provider is GTG. |
| Office Admin Apprentice, Simply Solutions, Livingston - <http://bit.ly/2HFLOIk>. Closing date 23 June. Training provider is JB Management. |
| Audi Service Technician Assistant, Edinburgh - <http://bit.ly/2YGetUp>. Closing date 11 July. Training provider is Babcock International. |
| Hairdresser Apprentice, Bau Hair Design, Fountainbridge, Edinburgh - <http://bit.ly/2Hybkk9>. Closing date 29 June. Training provider is Joseph Lawrence Ltd. |
| Hairdresser Apprentice, Bamboo Boutique, Stockbridge, Edinburgh - <http://bit.ly/30BamuM>. Closing date 14 July. Training provider is Mentor. |

Jobs at Edinburgh Airport

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| Various jobs advertised. See below for a selection and please check the website for more details and a wider selection of opportunities - <https://bit.ly/2RI3lXu>   * Part-time Sales Assistant – Accessorize * Various positions – All Bar One * General Catering Assistant – Alpha LSG Ltd * Server and Chef– Bar Burrito * Storeperson - Brewdog * Various vacancies – Brora * Team Member – Burger King * Barista – Café Nero * Retail Assistant – Coco Chocalatier * Barista – Costa * Various positions – Driver Hire * Customer Service Welcome Host - Europcar * Various contracts – Fat Face * Cleaner – Fresh Cleaning * Guest Service Agent– Hampton by Hilton * Car rental assistant, Instant return and customer service agent – Hertz * Server, chef, bartender and New! storeperson – Hudson St Grill * Sales advisor – Hugo Boss * Foreign exchange consultant – International Currency Exchange * New! Team Member – Krispy Kreme * Barista – Luckie Beans * Kitchen Porter and Prep Chef – No 1 Lounges * New! Various positions – Pret a Manger * Housekeeping Operative (day shift) - Sasse * Barista - Starbucks * Ground handling agent and Passenger Service Agent – Stobart Aviation Services * Customer service agent - Swissport * Sales Adviser – Tartan Weaving Mill * Kitchen staff - Wetherspoons * Part-time and seasonal customer service assistant– World Duty Free Group * New! Front of House Team Member – Yo! |

[www.positive-destinations.co.uk](http://www.positive-destinations.co.uk)

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| * West Lothian Steps N2 Work wage subsidy opportunities have certain conditions - Opportunities are open to West Lothian Residents only. * Applicants aged 18 and under must be unemployed, applicants 19-24 must be 3 months unemployed or have previously engaged with MCMC or GRFW. * No current opportunities |

The Prince’s Trust

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| * No current vacancies in West Lothian |

Careers At Sea

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| Looking to pursue a career in the merchant navy? Clyde Marine Training, Glasgow is the UK’s largest maritime training provider and they accept applications for officer cadetships (deck, engineer and electro-technical) and ratings cadetships. More information can be found at <https://www.clydemarinetraining.com> |

Community Jobs Scotland

Special conditions apply to these vacancies and only people aged 16-29 who fall into one of the following categories can apply: person with a criminal conviction; care leaver or care experienced; carer; military early service leaver; person with a disability; person currently participating on an activity agreement; homeless person; person affected by substance misuse; person with lower than SCQF level 5 qualification (lower than Nat 5, Standard Grade credit, Intermediate 2 or SVQ 2); work programme completers who remain unemployed.

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| * No current opportunities |

Useful to Know

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| Timpson’s offer free dry cleaning of clothes for interview. This offer is open to people who are unemployed and seeking work. You don’t need a voucher, just ask at the counter to get the deal. There currently isn’t an end date to this offer and it is running in every store that has dry cleaning facilities – about 300 stores across the UK. For more information, please see <https://bit.ly/2YXka1b>. |
| Charlie Miller in Edinburgh accepts applications for their trainee hairdressing positions all year. For more details see <https://bit.ly/2JdVsAy>. |
| At college? Cala Homes offers placements during college holidays. Please contact a member of the HR Team by emailing [careers@cala.co.uk](mailto:careers@cala.co.uk) outlining your preferred location and length of placement - <https://bit.ly/2zaFt3y>. |
| DBM Construction in Bathgate accept speculative CVs – <http://bit.ly/2Prj4X7> |