**Snippets Bulletin** – 26 November 2018

Do you need help to apply for any of these opportunities? If so, please phone 01506 434249, or call into Skills Development Scotland, Cairngorm House, Almondvale Boulevard, Livingston to arrange an appointment.

This bulletin is usually updated on a weekly basis, which means that recruiting companies can take off vacancies and add new ones in between issues, so please use this bulletin for information only.

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| New! Part-time Retail Assistant, Farmfoods, Livingston (12 hours over 3 days) - <https://bit.ly/2AdyMOH>. Closing date 3 December. |
| New! Broadcast Engineering Apprenticeship, BBC, Glasgow - <https://bbc.in/2DGd20X>. To start Sept 2019. Closing date 18 December. |
| Closing soon! Apprentice Electrician, Amey, Edinburgh - <https://bit.ly/2TxDkYQ>. Closing date 27 November. |
| New! Station Support Assistant, LNER, Waverley Station, Edinburgh - <https://bit.ly/2PGgwbc>. Closing date 24 December. |
| New! Support Assistant, The Rock Trust, Livingston - <https://bit.ly/2tQ1TFc>. Closing date 4 December. |
| New! Retail Apprenticeship for School Leavers (Retail Management), Marks and Spencer, Nationwide recruitment - <https://bit.ly/2ThA2bY> |
| Part-time Sales Assistant, Clarks, Livingston (4 hours) - <https://bit.ly/2Fx0X0Z>. Closing date 29 November. |
| Supply Sports Coaches, West Lothian Council (part-time) –Hours will not be guaranteed and successful applicants will be contacted to cover mostly one hour shifts as and when required (usually after school 3pm-4pm for blocks of 6 weeks within primary schools in West Lothian). Must have a sports coach qualification and experience of working with primary school aged children. - <https://bit.ly/2BgMsKt>. Closing date 30 December. |
| Advanced Engineering Apprenticeship, Royal Mail, Edinburgh <https://bit.ly/2QFwn6h> and Glasgow - <https://bit.ly/2z9aG84>. Closing date 11 January 2019. To start Sept 2019. |
| Software Engineering Graduate Level Apprenticeship, JP Morgan Chase, Glasgow - <https://bit.ly/2qM4Ftd>. Closing date 30 January 2019. |
| FCA Service Technician Apprentice, AM Phillip Trucktech, Broxburn - <https://bit.ly/2QJuGEY>.  As advertised on Indeed. |
| Apprentice Branch Assistant (warehouse), Rexel, Bathgate - <https://bit.ly/2TcHqFT> |
| Trainee Butcher/Trimmer, AK Stoddarts, Broxburn - <https://bit.ly/2QIAVZx> |
| Springfield Properties PLC, Larbert is currently accepting applications for their 2019 apprenticeship programmes in site joinery, bricklaying, scaffolding, general construction, painting and decorating and taping. For more information and to download an application form please see <https://bit.ly/2CQEfO2>. Closing date 31 March 2019. |
| Trainee Quantity Surveyor, Thomas Bethune, Edinburgh. Please see attached details. |
| Seasonal Sales Associate, GAP, Livingston Designer Outlet - <https://bit.ly/2PC4IWJ> |
| Ineos/Petroineos Grangemouth has opened applications for their 2019 technician apprenticeship programme. They are recruiting for three disciplines – mechanical, instrument/electrical and chemical process. For more information and to upload your CV go to <https://bit.ly/2Oov7CM>.  Closing date 31 December 2018. |
| Team Member, Burger King, Livingston - <https://bit.ly/2RkJWrV> |
| 2019 Assurance Apprenticeship Programme, EY (Ernst Young), Edinburgh and Glasgow - <https://go.ey.com/2EMWQNM>  2019 Tax Business Apprenticeship Programme, EY (Erst Young), Edinburgh - <https://go.ey.com/2Sl4YHW>  2019 Transactions Business Apprenticeship Programme, EY (Ernst Young), Edinburgh and Glasgow - <https://go.ey.com/2EMvJm0> |
| 2019 360 Apprenticeship, KPMG, Edinburgh. This programme offers overviews of audit, tax, pensions, legal consulting and deal advisory before giving you the opportunity to specialise - <https://bit.ly/2SlVnkn>. |
| Closing soon! Audit Assistant, RSM, Edinburgh – intake August 2019 - <https://bit.ly/2Ct4PgO>. Closing date 30 November.  New! Restructuring Advisory Assistant Apprentice – intake August 2019 - <https://bit.ly/2QnukXu>.  Closing date 31 December 2018. |
| Seasonal Sales Assistant, The Card Factory, Almondvale Centre, Livingston <https://bit.ly/2QkD0uq> and Bathgate <https://bit.ly/2Qr8rmJ> (minimum 6 hours per week) - Closing date 7 December. |
| Business Admin Apprentice, Sibbald Training, Armadale - <https://bit.ly/2pnFwEl> |
| Store Assistant, Tool Station, Livingston - 20 hours- <https://bit.ly/2DT22ze>. Closing date: 11 December. |
| Customer Service Representative, Iron Mountain, Livingston - <https://bit.ly/2Nup53D> |
| Barista, Starbucks, Livingston Designer Outlet - <https://bit.ly/2MZs6Mw> |
| Chef, Wagamama, Livingston - <https://bit.ly/2NEWEiZ>  Kitchen Porter, Wagamama, Livingston - <https://bit.ly/2MiHAe2>  New! Front of House Team Member, Livingston - <https://bit.ly/2SawkQf> |
| Service Assistant, Screwfix Direct, Livingston (20hrs) - <https://bit.ly/2DLG0MX> |
| Hotel Receptionist (weekends), Norton House Hotel, Newbridge - <https://bit.ly/2JGelxZ> |
| Mitchells and Butler currently has the following vacancies:  Closing date extended! Bar and Waiting Apprentice, Stonehouse Pizza and Carvery, Brucefield Farm, Livingston - <https://bit.ly/2DK0eXt>. Closing date 24 December  New! Apprentice Chef, Toby Carvery, Bathgate Farm, West Lothian - <https://bit.ly/2TMwCOJ>. Closing date 24 December.  Closing date extended! Apprentice Chef, Stonehouse Pizza and Carvery, Brucefield Farm, Livingston - <https://bit.ly/2JA02uK>. Closing date 10 December. |
| Store Apprenticeship, Aldi – Opportunities available across the central belt, including in Livingston, Bathgate, Whitburn and Linlithgow stores. - [**https://bit.ly/1C4qzdS**](https://bit.ly/1C4qzdS)  **New! Store Assistant, Livingston (permanent) -** <https://bit.ly/1C4qzdS>  **New! Store Assistant, Whitburn (permanent) -** <https://bit.ly/1C4qzdS> |
| GTG Training has the following vacancies:  Body Repair Apprentice, Broxburn - <https://bit.ly/2FwJkOG>  Light Vehicle Mechanic, Craigentinny, Edinburgh - <https://bit.ly/2v0OXfH>  Light Vehicle Mechanic, Marchmont, Edinburgh - <https://bit.ly/2P20vZj>  Light Vehicle Mechanic, Corstorphine, Edinburgh - <https://bit.ly/2Mnb0ED>  Light Vehicle Mechanic, Maidencraig, Edinburgh - <https://bit.ly/2MFvyZ6>  Light Vehicle Mechanic, Blackhall, Edinburgh - <https://bit.ly/2nh9s4g>  Light Vehicle Mechanic, Bo’ness - <https://bit.ly/2wBTHK6>  Retail Apprentice, Edinburgh City - <https://bit.ly/2SNMAaP> |
| Next has the following vacancies available in Livingston and Edinburgh Airport:  Sales Support Team, The Elements, Livingston. Various hours. <https://bit.ly/2DL8yHr>. Closing date 20 December.  Stockroom Assistant, The Elements, Livingston. 6 hours per week - <https://bit.ly/2Ki3xq0>. Closing date 3 December.  New! Sales Consultant, Livingston Clearance. 10.75 hours - <https://bit.ly/2r64lFL>. Closing date 10 December.  Christmas Support Team, The Elements, Livingston. 15 hours per week - <https://bit.ly/2zkoCfl>. Closing date 28 November.  Christmas Support Team, The Elements, Livingston. 14.75 hours per week - <https://bit.ly/2OPFX4L>. Closing date 28 November.  Christmas Support Team, The Elements, Livingston. 10.5 hours per week - <https://bit.ly/2DM2sqg>. Closing date 28 November.  Christmas Support Team, The Elements, Livingston. 10 hours per week - <https://bit.ly/2OPba8l>. Closing date 28 November.  Sales Support Team, Livingston Clearance. Various Hours - <https://bit.ly/2AeTGwX>. Closing date 20 December.  Sales Support Team, Edinburgh Airport. Various hours - <https://bit.ly/2Trfpu4>. Closing date 20 December. |
| Full and Part-time Crew Members, McDonalds, Livingston - <https://bit.ly/2lRWBDT>  Crew Member (full-time) , McDonalds, Bathgate - <https://bit.ly/2DwuCEL> |
| CGI Edinburgh is offering the following opportunities:  Graduate level apprenticeship where you’ll work towards a BSc Hons in IT Management for Business at Napier University in addition to gaining work experience - <https://bit.ly/2OqB7uo>.  Graduate level apprenticeship in BSc Hons Software Development at Glasgow Caledonian - <https://bit.ly/2DLVi5g>. |
| Leonardo in Edinburgh is currently accepting applications for their 2019 apprenticeship programmes. All have a closing date of 13 March 2019.  New! Design Engineering Technical Apprentice - <https://bit.ly/2zgHuvM>.  Design Engineering Graduate Apprentice - <https://bit.ly/2QWiSPC>.  New! Business Apprentice - <https://bit.ly/2qUFq8k>.  New! Manufacturing Apprentice - <https://bit.ly/2zkYMb7>.  Software Engineering Graduate Apprentice - <https://bit.ly/2QWiSPC>.  New! Manufacturing Technical Apprentice - <https://bit.ly/2Trsp2Q>. |

[www.apprenticeships.scot](http://www.apprenticeships.scot)

See below *a selection*of the opportunities currently advertised on the [www.apprenticeships.scot](http://www.apprenticeships.scot):

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| Business and Administration Assistant, Edinburgh (based at an industrial containers company) - <https://bit.ly/2qtN49r>. Training provided by Microcom Training. Closing date 30 November. |
| Business and Administration, Edinburgh (based at an independent hire company) - <https://bit.ly/2zvsl99>. Training provided by Microcom Training. Closing date 30 November. |
| Business Support Assistant, Edinburgh (offering admin and digital communication support to a communications team and parliamentary media officer and also facilities and reception support to the Royal College of Nursing) - <https://bit.ly/2JETETj>. Training by Microcom Training. Closing date 30 November. |
| Early Years Practitioner, Broxburn. Training provided by Carousel - <https://bit.ly/2QV5A69>. Closing date 3 December. |
| Scottish Government LEADER Administrative Officer - <https://bit.ly/2Trm5Iz>. Closing date 28 November. |
| Customer Service Administrator, Livingston. Training provided by Remit - <https://bit.ly/2FwGvgG>. Closing date 30 November. |
| Light Vehicle Service Technician, Livingston. Training provided by Remit - <https://bit.ly/2qV1107>. Closing date 30 November. |
| Panel Beater, Edinburgh. Training provided by GTG - <https://bit.ly/2TptgkJ>. Closing date 15 December. |
| Warehousing Assistant, Edinburgh. Training provided by Microcom - <https://bit.ly/2MwA1ML> Closing date 30 November. |
| DAF Vehicle Parts, Edinburgh. Training provided by Skillnet - <https://bit.ly/2zd1wHu>. Closing date 30 November |
| Scottish Government Directorate Admin Support Modern Apprentice - <https://bit.ly/2OTVv7A>. Closing date 30 November. |
| Bus and Coach Mechanic, Edinburgh - <https://bit.ly/2A8GklJ>. Training provided by GTG. Closing date 15 December. |
| Early Years Practitioner, Armadale - <https://bit.ly/2PfbWfB>. Training provided by Carousel. Closing date 4 December. |
| Trainee Business Administrator, Middlebrooks, Edinburgh - <https://bit.ly/2A7N8jp>. Training provided by Limelight Careers. Closing date 14 December. |
| Hairdressing Apprentice, Pinkk, Corstorphine, Edinburgh - <https://bit.ly/2DMEsDr>. Closing date 30 November. |
| Body Repair, Newbridge - <https://bit.ly/2OUsDMD>. Training provided by Remit. Closing date 30 November. |
| Civil Engineer Modern Apprentice, Mott MacDonald, Edinburgh - <https://bit.ly/2QbyVMg>. Closing date 31 December. |
| Paint Technician, Newbridge - <https://bit.ly/2RYczv4>. Training provided by Remit. Closing date 30 November. |
| Panel Beater, Broxburn - <https://bit.ly/2A797Hn>. Training provided by GTG. Closing date 15 December. |
| Scottish Government – Social Security Operations and Delivery Analysis Administrative Officer Modern Apprentice, Edinburgh - <https://bit.ly/2QcBfmg>. Closing date 3 December. |
| Edinburgh Castle Venue Assistant - <https://bit.ly/2A7TG1C>. Training provided by Rewards Training. Closing date 3 December. |
| Fire and Flood Technician, Livingston - <https://bit.ly/2zdExMz>. Closing date 14 December. |
| Paralegal Apprentice, Edinburgh - <https://bit.ly/2Q7GvHP>. Closing date 14 December. |
| Customer Service, Royal Bank of Scotland, Edinburgh (24 positions available) - <https://bit.ly/2R2JJKc>. Closing date 31 December. |
| Admin Assistant, Traverse Theatre, Edinburgh - <https://bit.ly/2KhEiEp>. Closing date 3 December. |
| Body Repair, Livingston. Training provided by Remit. <https://bit.ly/2QS9UTA>. Closing date 30 November. |

Jobs at Edinburgh Airport

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| Various jobs advertised. See below for a selection and please check the website for more details and a wider selection of opportunities - <https://bit.ly/2HM4bhz>  Various Positions – All Bar One  Chef – Brewdog  Servers, Bartenders and Chefs – The Gathering  Team Members and Chef– Bar Burrito  Barista – Café Nero and Costa  Team Members – Eat  Various positions - Krispy Kreme  Various positions– Yo! Sushi  Kitchen staff and various positions - Wetherspoons  Retail opportunities are currently available with Accessorize, Next, Hugo Boss, Brora, Fat Face, Scottish Fine Gifts, Superdrug, WH Smith, World Duty Free, Tartan Weaving Mill.  Aircraft Cleaner – Flightcare  Team Members, Hampton by Hilton. Closing date 31 December. |

[www.positive-destinations.co.uk](http://www.positive-destinations.co.uk)

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| * West Lothian Steps N2 Work opportunities have certain conditions - Opportunities are open to West Lothian Residents only. * Applicants aged 18 and under must be unemployed, applicants 19-24 must be 3 months unemployed or have previously engaged with MCMC or GRFW. * HMRC Customer Service Consultant - <https://bit.ly/2Q1XfAa> * Store Assistant (general helper in factory), Glossbrook Engineering Ltd, Blackridge - <https://bit.ly/2Q8txd9>. Closing date 7 December. * Administration Assistant, Let Link Ltd, Bathgate - <https://bit.ly/2PNzCfH>. Closing date 7 December. |

Community Jobs Scotland

The following vacancies are only open to vulnerable unemployed 16 to 29 year olds, including carers, early service leavers (armed forces), care experienced, disabled, young people with convictions and young people on an activity agreement who are not on the Work Programme, Work Choice, Specialist Employment Support, Work First Scotland or Work Able Scotland.

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| Operational Assistant, The Food Train, Livingston - <https://bit.ly/2BvqwNK> |
| General Assistant, River Kids, Livingston - <https://bit.ly/2qfmOiX> |
| Marketing Assistant, Linlithgow Community Development Trust - <https://bit.ly/2KpIzG9> |

The Prince’s Trust

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| Fairbridge, Edinburgh. 14 – 18 Jan 2019. 16-25 keen to unlock your potential? Travel paid for, lunch provided, doesn’t affect benefits, free residential trip, boost confidence, try new things and develop life skills - <https://bit.ly/2r5FNgn>. |
| Team Programme, Edinburgh. 14 Jan – 5 April. 16-25 and want to boost your confidence? 12 week personal development programme delivered in partnership with Edinburgh College, will help you to meet new people, gain practical skills and expand and secure qualifications. |

Useful to Know

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| Miller Homes, Edinburgh accepts speculative enquiries in respect of their trade apprenticeships. Please see <https://bit.ly/2RiGJcd> for more information. |
| At college? Cala Homes offers placements during college holidays. Please contact a member of the HR Team by emailing [careers@cala.co.uk](mailto:careers@cala.co.uk) outlining your preferred location and length of placement - <https://bit.ly/2zaFt3y>. |

**Trainee Quantity Surveyor Programme – Thomas Bethune, Edinburgh.**

**Opportunities in Edinburgh and Glasgow**

Thomson Bethune, a leading Property & Construction Consultancy has been running a Trainee Quantity Surveyor Recruitment Programme for over 30 years. We have assisted many individuals achieve their BSc(Hons) in Quantity Surveying with on the job training and support during their time at University.

Due to the ongoing success of the programme, we once again have pleasure in offering school leavers permanent employment whilst they obtain their QS qualifications at either Edinburgh Napier University or Glasgow Caledonian University, our Higher Education partners.

The benefits of this programme are that students would be paid during their University studies and given relevant, practical experience (on and off-site) in the working environment. They will work alongside other trainees of a similar age and will be involved in some very prestigious large scale new build and refurbishment projects across Scotland. Details of our projects and the range of clients we work with can be found on our website - www.thomsonbethune.co.uk.

The successful applicant will be offered a job in our Edinburgh office and will attend University in line with the curriculum. They will also be entitled to our company pension scheme and other company benefits.

On completion of their Quantity Surveying degree, we will support them towards their Professional Examination to become a Chartered Quantity Surveyor.

For any students who are interested in joining our traineeship programme, please ask them to submit a covering letter outlining why they think they would be suitable for the position and a copy of their CV to careers@thomsonbethune.co.uk. If you require more information about our Trainee Programme, please speak to Debbie McShane, HR Assistant on 0131 220 1828.