**Snippets Bulletin** – 3 September 2018

Do you need help to apply for any of these opportunities? If so, please phone 01506 434249, or call into Skills Development Scotland, Cairngorm House, Almondvale Boulevard, Livingston to arrange an appointment.

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| New! Apprentice Quantity Surveyor, Currie & Brown, Edinburgh - <https://bit.ly/2C1S51w> |
| New! Network Rail Apprenticeships (UK wide). Initial training will take place at the Network Rail training facility at Westwood, England. Thereafter apprentices will be allocated to a depot within 60 minutes travelling time of home. Accommodation provided - <https://bit.ly/2i8OJzp>  Closing date 15 October. |
| New! Christmas Casual, Royal Mail Delivery Office, Livingston - <https://bit.ly/2N7OC5G> |
| New! Colleague, Hobbycraft, Livingston (part-time 16 hours) - <https://bit.ly/2orMNTm>.  Closing date 16 September. |
| New! Bakery Assistant, Dobbies, Livingston (part-time 16 hours) - <https://bit.ly/2PTfOnl>  Closing date 17 September. |
| New! Trainee Optical Consultant, Boots, The Gyle, Edinburgh – part-time and full-time hours available - <https://bit.ly/2MAM7cJ> |
| New! Customer Service Representative, Iron Mountain, Livingston - <https://bit.ly/2Nup53D> |
| New! Barista, Starbucks, Livingston Designer Outlet - <https://bit.ly/2MZs6Mw> |
| New! Barista Maestro, Costa Coffee, Livingston - <https://bit.ly/2PNOM0v>. Closing date 30 September. |
| New! Sales Adviser, Debenhams, Livingston (8 hours – Saturday/Sunday) - <https://bit.ly/2ol3PT7> |
| New! Sales Assistant, Soletrader, Livingston (8 hours minimum) – Apply via Indeed <https://bit.ly/2LzAOMK> |
| Sales Assistant, WH Smith, Livingston (6 hours Saturday or Sunday - <https://bit.ly/2wjTXxa> |
| Retail Sales Assistant, Cotswold Outdoor, Livingston - <https://bit.ly/2Lofcm7> |
| Sales Advisor (part-time), Eurochange, Livingston - <https://bit.ly/2wp95Zp> |
| Sales Assistant – Furniture and Electrical, British Heart Foundation, Livingston - <https://bit.ly/2P1MkSZ>. Closing date 20 Sept 2018. |
| Retail/Sales Advisor, Yours, Livingston (part-time, permanent) - <https://bit.ly/2w8WQkg>  Closing date 15 September |
| Store Assistant, Home Bargains, Livingston (part-time) - <https://bit.ly/2PxFKoq>  Closing date 14 September |
| Kitchen Porter, Wagamama, Livingston - <https://bit.ly/2MiHAe2>  Line Chef, Wagamama, Livingston - <https://bit.ly/2MyFzuv> |
| Part-time Sales Assistant, Mountain Warehouse, Livingston Designer Outlet (8 hours) - <https://bit.ly/2KNRwas> |
| Housekeeping Team Member (20 hours), Livingston Travelodge - <https://bit.ly/2OxHlsW> |
| Nike Part-time Athlete (sales associate), Livingston Designer Outlet - <https://swoo.sh/2OyUlyO> |
| Part-time Customer Experience Team Member, Schuh Head Office, Livingston - <https://bit.ly/2P6sSpg> |
| Service Assistant, Screwfix Direct, Bathgate (20 hours) - <https://bit.ly/2B7ca5T>  Service Assistant, Screwfix Direct, Livingston (16 hours) - <https://bit.ly/2PpuQRK>  Service Assistant, Screwfix Direct, Livingston (20 hours) - <https://bit.ly/2wenbN3>  New! Service Assistant, Screwfix Direct, Bathgate (16 hours) - <https://bit.ly/2LSPGWn> |
| Team Member, Millie’s Cookies, Livingston Designer Outlet (25 hours permanent) - <https://bit.ly/2wdUXlG> |
| KFC, Livingston has the following opportunities - Part-time Team Member - <https://bit.ly/2nBG3Sy>; Full-time Team Member - <https://bit.ly/2MntKXP> |
| Kitchen Porter/ Kitchen Assistant, Norton House Hotel, Newbridge - <https://bit.ly/2K60T5j>  Apprentice Chef, Norton House Hotel, Newbridge - <https://bit.ly/2wes34P>  Kitchen Porter, Norton House Hotel, Newbridge - <https://bit.ly/2ORuWk1>  Room Attendant, Norton House Hotel, Newbridge - <https://bit.ly/2Bsd8Kn> |
| New! Sales Assistant, Pandora, Livingston (8 hours) - <https://go.pandora.net/2OfH7GV>  Closing date 14 September |
| Mitchells and Butler currently has the following vacancies:  New! Kitchen Assistant, Brucefield Farm, Livingston - <https://bit.ly/2wDV62T>.  Hospitality Development Apprentice, All Bar One, Edinburgh Airport - <https://bit.ly/2wCW0f5>. Closing date 14 September.  Bar and Waiting Apprentice, The Hawes Inn, South Queensferry - <https://bit.ly/2wCLN3f>. Closing date 24 September.  Apprentice Chef, The Hawes Inn, South Queeensferry - <https://bit.ly/2wGDa73>.  Closing date 10 September. |
| Store Apprenticeship, Aldi – Opportunities available across the central belt, including in Livingston, Bathgate, Whitburn and Linlithgow stores. - [**https://bit.ly/1C4qzdS**](https://bit.ly/1C4qzdS) |
| Kwik Fit Apprentice, Portobello, Edinburgh - <https://bit.ly/2N5NAUg> Closing date 30 Sept  Kwik Fit Apprentice, McDonald Road, Edinburgh - <https://bit.ly/2JaaE1P> Closing date 30 Sept |
| GTG Training is looking to fill the following vacancies:  New! Light Vehicle Mechanic, Newbridge - <https://bit.ly/2NGfRBq>  New! Spray Painting Apprentice, Winchburgh - <https://bit.ly/2CeM1D3>  New! Panel Beating Apprentice, Winchburgh - <https://bit.ly/2PV8IyR>  New! Light Vehicle Mechanic, Bo’ness - <https://bit.ly/2wBTHK6>  Business Admin Apprentice, Edinburgh City Centre - <https://bit.ly/2w0jpaV>  Body Repairer, Edinburgh Cars, Edinburgh - <https://bit.ly/2LIZuGy>  Light Vehicle Mechanic, Marchmont, Edinburgh - <https://bit.ly/2P20vZj>  Light Vehicle Mechanic, Maidencraig, Edinburgh - <https://bit.ly/2MFvyZ6>  Light Vehicle Mechanic, Corstorphine, Edinburgh - <https://bit.ly/2Mnb0ED>  Light Vehicle Mechanic, Blackhall, Edinburgh - <https://bit.ly/2nh9s4g>  Bus and Coach Mechanic, Edinburgh Coach Lines, Leith, Edinburgh - <https://bit.ly/2MntkO7>  Warehouse and Storage Apprentice, Newbridge - <https://bit.ly/2KZnG72>  Bus and Coach Mechanic, Lothian Buses, Edinburgh - <https://bit.ly/2m8Hyqw>  Apprentice Light Vehicle Technician, Clan Garage, Roseburn, Edinburgh - <https://bit.ly/2KK2p1T>  Apprentice Light Vehicle Technician, Union Motor Company, Wester Hailes, Edinburgh - <https://bit.ly/2L2STD8>  There are other apprenticeships available on the GTG website. If you can travel to other areas take a look at <https://bit.ly/2KZGS4I> |
| The Dalmahoy Hotel and Country Club, Edinburgh is currently looking for a linen porter and reservations agent - <https://bit.ly/2z8ldm5> |
| Apprenticeship in Hospitality Programme - various locations available including Edinburgh and Glasgow - <https://bit.ly/2KovxaY> |
| Next Clearance and Next, The Elements, are currently looking for temporary and permanent sales consultants and a sale support team. Various hours available - <https://bit.ly/2zHpEoe> |
| Full and Part-time Crew Members, McDonalds, Livingston - <https://bit.ly/2lRWBDT>  Face Painter, McDonalds, Almondvale Avenue, Livingston - <https://bit.ly/2PiAQeZ>  Full-time Crew Members, Bathgate - <https://bit.ly/2BQtzQM> |
| Customer Service Apprenticeship, Royal Bank of Scotland, Edinburgh – [**https://bit.ly/2OL8OYc**](https://bit.ly/2OL8OYc) |
| The Eastern Western Motor Group currently has the following vacancies:  Apprentice Panel Beater, Accident Repair Centre, Broxburn - <https://bit.ly/2KGmAKk>  Apprentice Parts Person, Accident Repair Centre, Broxburn - <https://bit.ly/2KIsWc9>  Apprentice Service Technician, Western Toyota, Cameron Toll, Edinburgh - <https://bit.ly/2C90iRs> |

[www.apprenticeships.scot](http://www.apprenticeships.scot)

See below *a selection* of the opportunities currently advertised on the [www.apprenticeships.scot](http://www.apprenticeships.scot):

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| New! Chef, Dakota, South Queensferry - <https://bit.ly/2Lwk4Wp>. Closing date 9 September |
| New! New Connections Admin Support, Business Stream, Lochside View, Edinburgh. Training provided by Limelight Careers - <https://bit.ly/2PmnYUl>. Closing date 14 September. |
| Student Recruitment Service Graduate Apprenticeship, Heriot Watt University, Edinburgh - <https://bit.ly/2ojlL0j>. Closing date 4 September |
| Marketing and Admin Assistant, Livingston. Training Provider is QA. - <https://bit.ly/2vXyYAm>  Closing date 19 September |
| Scottish Government – Action Officer, ARE Finance, Edinburgh - <https://bit.ly/2PFygQn>  Closing date - 6 September 2018 |
| Business Administration Assistant, West Calder. Training Provider is QA. - <https://bit.ly/2nWbnvq>  Closing date 19 September |
| Accounts Manager Apprentice (Business Admin), Livingston. Training Provider is QA. - <https://bit.ly/2wghiPw>. Closing date 9 September. |
| Finance Assistant, South Gyle, Edinburgh - <https://bit.ly/2MBC7zj>  Closing date 26 September |
| Business Administration Assistant, Livingston. Training Provider is QA. - <https://bit.ly/2MoBt95>  Closing date is 9 September. |
| Hairdresser Apprentice, Charlie Miller Hairdressing, Edinburgh. Training provider is ACT. - <https://bit.ly/2NaUEPG>. Closing date 7 October. |
| Hairdressing Apprentice, Regis, Edinburgh. Training Provider is Athena - <https://bit.ly/2MtmSJt>. Closing date is 15 September. |
| Audi Parts Advisor, Lookers Audi, Edinburgh - <https://bit.ly/2NYpBqH>  Closing date 10 September. |

Jobs at Edinburgh Airport

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| Various jobs advertised. See below for a selection and please check the website for more details and a wider selection of opportunities - <https://bit.ly/2HM4bhz>  Team Members – Bar Burrito  Barista – Café Nero and Costa  Team Members – Eat and Krispy Kreme  Kitchen Porter and Kitchen Team Member – Yo! Sushi  Kitchen staff - Wetherspoons  Retail opportunities are currently available with Brora, Scottish Fine Gifts, WH Smith, World Duty Free  Aircraft Cleaner – Flightcare |

Special Interest

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| New! The BFI Film Academy is accepting applications for their course due to run at weekends in Edinburgh from 27 October to 21 January. Cost is £25 and bursaries for travel and childcare are available. Open to applicants aged 16-19 only. Full details attached to snippets.  Closing date 5 October 2018. |

[www.positive-destinations.co.uk](http://www.positive-destinations.co.uk)

Conditions apply to these vacancies as applicants must be aged 16 -24 and live in West Lothian. Applicants aged 16 -18 must be unemployed, applicants 19-24 must be 3 months unemployed or have previously engaged with MCMC or the Employability Fund.

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| Fencing Labourer, Wright & MacLennan Ltd, East Calder. CV to [gary@wrightandmaclennan.co.uk](mailto:gary@wrightandmaclennan.co.uk). Closing date 7 September. Full vacancy details attached to snippets. |

Community Jobs Scotland

The following vacancies are only open to vulnerable unemployed 16 to 29 year olds, including carers, early service leavers (armed forces), care experienced, disabled, young people with convictions and young people on an activity agreement who are not on the Work Programme, Work Choice, Specialist Employment Support, Work First Scotland or Work Able Scotland.

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| Trainee Women’s Support Worker, West Lothian Women’s Aid, Livingston - <https://bit.ly/2Lc2jM0> |
| General Assistant, River Kids, Livingston - <https://bit.ly/2vVIjsj> |
| Operational Assistant, The Food Train, Livingston - <https://bit.ly/2BvqwNK> |

The Prince’s Trust

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| Get Into Retail Programme. Marks and Spencer, Livingston and Edinburgh. 17 September – 12 October, - Open to young people aged 16- 25. The programme is unpaid but travel expenses will be met. Participation does not affect benefits. Receive up to 6 months mentoring support. For more details please see info at <https://bit.ly/2MBsOQt>. |
| Explore Enterprise Course, Edinburgh. 16 - 19 October – Open to applicants aged 18-30 who want to start their own business. This taster course will explore self employment. Receive up to two years mentoring support - <https://bit.ly/2BXcFzS>. |
| Team Programme, Edinburgh. 10 September – 30 November. Open to applicants aged 16- 25 who want to boost their confidece. The programme is unpaid but travel expenses will be met. Participation does not affect benefits. For more details please see info at <https://bit.ly/2NvAwbi>. |

Register Your Interest

Companies listed here are finalising the details of their apprenticeships. Register your interest so you can be notified when the opportunities are open.

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| Apprenticeships – Virgin Media, various locations (these have not been finalised as yet but go to <https://careers.virginmedia.com/job-search/job-details?id=5152> to register your interest. |
| EY (Ernst Young), Edinburgh - Register your interest in the September 2019 programme – Opportunities include Business Apprenticeship (FSO Tax) and Business Apprenticeship (Assurance-Audit) - <https://bit.ly/2v0QbIF> |

# **access2employment – NEW Vacancy Details**

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| Job Title | **Fencing Labourer**  **(contract work across Central Scotland)** |
| **Reference:** | 2018 EE0001 - Wright & MacLennan Ltd. |
| **Business:** | Wright & MacLennan Ltd.  Fencing and Blacksmith Contractors |
| **Location:** | East Calder base / contract work across Central Scotland |
| **Hours / Days of work** | 40hrs/wk. Mon/Thurs. (06:30am start) (Fri/Sat/Sun off) |
| **Rate of pay** | National Living Wage depending on experience |
| **Job overview** | **Fencing Labourer**  Role requires the individual to work alongside our already established site operatives installing various types of fencing, railings, steelwork, play equipment, sports pitch fencing and other associated works. The job will require physical work with most of the work carried outdoors. Ability to work on own initiative is a benefit as is being able to work as part of a small team.  **Duties carried out:** - Digging post holes; Casting posts into concrete founds; Cladding fence posts; Fitting of steelwork and railings; Hanging of gates; Work is varied with job satisfaction in seeing many different types of work being completed to our high standards. |
| **Experience /**  **Qualifications required**  **(Essential / Desirable)** | **Essential:-**   * CSCS card required * Experience of general labouring site work * Knowledge of construction environment * Health & Safety conscious ensuring a safe working area at all times * Team worker, able to take instructions and follow procedures * Paying attention to detail and ensuring work completed to a high standard within timescales * Willing to travel   **Desirable:-**   * Experience of working on metal/timber fencing projects would be an advantage * Full driving licence * Confident working on own initiative * Reliable and flexible approach to work location |
| **Personal qualities required** | * Hardworking, enjoys working with others and being a valued member of a team * Good communication and listening skills |
| **Training provided:** | Full on-site training is available |
| **Application process** | Informal enquiries welcome:  Call Gary Russell, Director. 01506 881486 or  Email CV to [Gary@wrightandmaclennan.co.uk](mailto:Gary@wrightandmaclennan.co.uk) |
| **Closing date:** | Friday 7th September 2018 |

**BFI Film Academy Edinburgh and South East Scotland 2018 Applications are now open!**

Are you 16-19? Passionate about film? Want a career in the film industry?

If so, the BFI Film Academy Edinburgh and South East Scotland 2018 is for you.

The Academy will be running at weekends from Saturday 27th October to Sunday 21st January in Edinburgh.

As a student of the Film Academy:

* • You will get to attend masterclasses with professionals working in television and film
* • You will receive high quality training in key film roles such as screenwriting, directing, production, sound recording, editing and cinematography.
* • You can explore your own creativity and passions in a supportive and dynamic environment with likeminded individuals.
* • You will gain invaluable experience working alongside industry professionals who are respected practitioners in their field
* • You will work in groups to develop, shoot and edit your own professional looking short film.

Previous film and tv industry guest speakers on our Academies have included key talent across all areas including producing, directing, cinematography, film development, exhibition and VFX, with credits ranging from Star Wars, Slumdog Millionaire, Children of Men and The Descent, to Dr. Who, Peaky Blinders, Under the Skin, The Angels’ Share, Anna & The Apocalypse and Netflix’s Calibre.

The course fee is £25 only. Bursaries for travel and childcare are also available if you require assistance with these costs. Jointly funded by the British Film Institute and Creative Scotland, the BFI Film Academy aims to help train and inspire the next generation of British filmmakers, supporting talented and committed young people aged 16-19.

Please see our website for more details and for the application form. https://screen-ed.org/2018/08/14/bfi-film-academy-edinburgh-south-east-scotland-2018-19-open-for-applications/

Please return completed applications by email to admin@screen-ed.org or by post to – BFI FILM ACADEMY EDINBURGH, Screen Education Edinburgh, 30 Ferry Road Avenue, Edinburgh, EH4 4BA.

The closing date for applications is 5pm on Friday 5th October, 2018.